



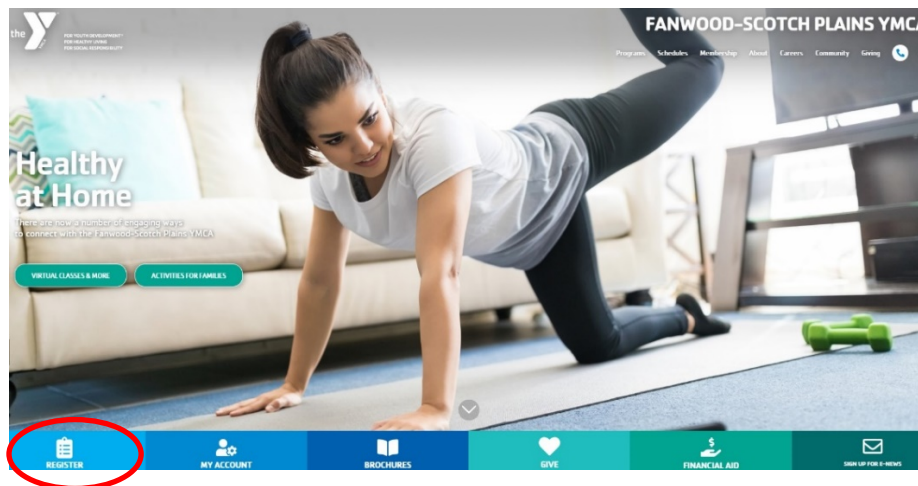
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FOR HEALTHY LIVING  
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## HOW TO LOGIN TO YOUR ACCOUNT AND REGISTER FOR FSPY PROGRAMS

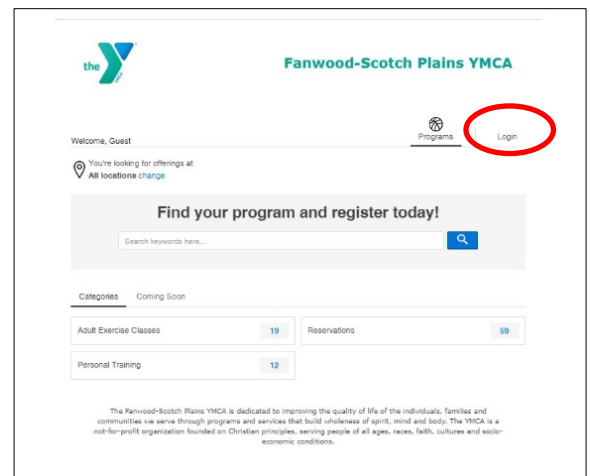
*NOTE: In order to login to your account, you will need to know the e-mail address or phone number that is associated with the membership.*

### WEBSITE

1. Go to the FSPY homepage at [fspymca.org](https://fspymca.org) and click on "Register" located directly under the main image on the left side. *Note: Images will change, but the link is always located directly under the main image.*



2. On the register page, scroll to the bottom of the page, where it says "Find your program and register today!" Click "Login" on the top right. Follow instructions below to login or find your account.

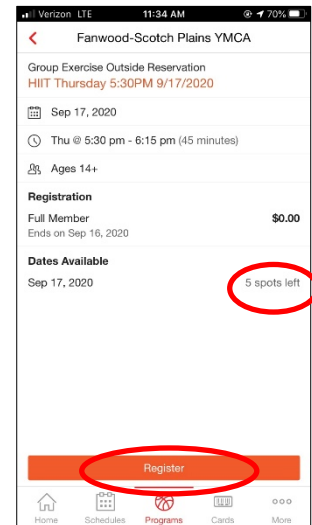


## DAXKO MOBILE APP

1. Open the app and click on the "Programs" tab. Select the program you want to register for.

2. Select the class you want to register for. The next screen will show you the availability. If space is available or you want to join the waiting list, click "Register."

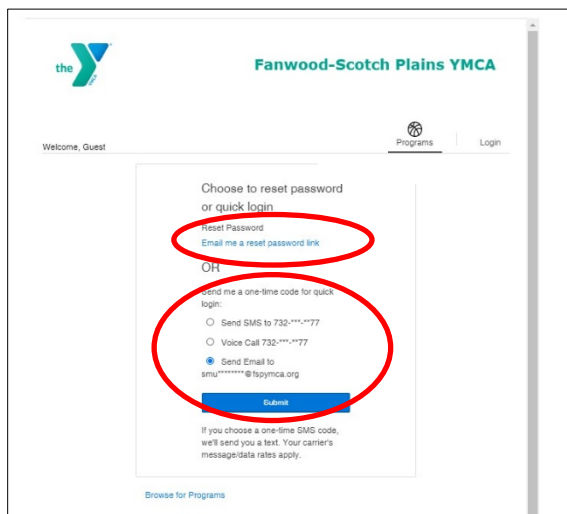
3. Follow instructions below to login or find your account.



## LOGIN OR FIND YOUR ACCOUNT

1. Enter the email address or phone number associated with your membership to login, then, enter the password associated with your account.

**If you do not have a password, you can choose "forgot your password?" You can request a reset password link or a one-time code for quick login:**



**Note: If you do not receive the password reset email, you can email [membership@fspymca.org](mailto:membership@fspymca.org) to send you a reset email.**

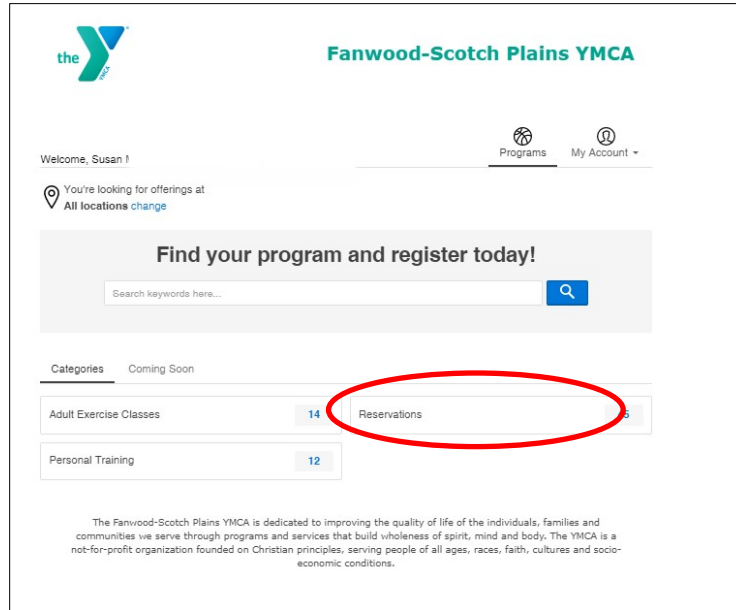
2. Once your credentials are entered, you will be asked which member is logging in if there are multiple members on the account.



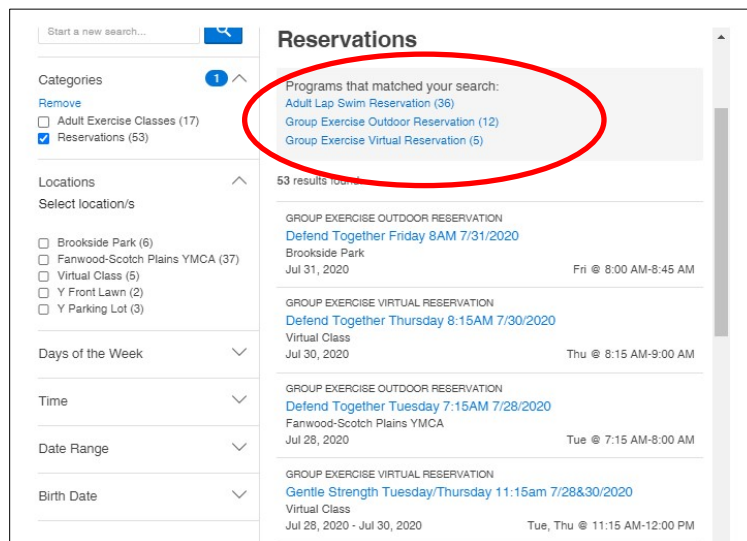
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## MAKE A RESERVATION

1. Once you are logged in, you can click on "Reservations."



2. Click on the program area you would like to register for:



3. You will see the available times and whether there are spots available or a waitlist. Select the class/time you would like to register for and click "Register" to sign up for an available spot or add yourself to the waitlist. **We will notify you if a spot becomes available.** After you click Register, you will be asked to choose which family member is registering for the class.

the Y  
Fanwood-Scotch Plains YMCA

Welcome, Susan!

Start a new search...

Categories  
Reservations (36)

Locations  
Select location/s  
Fanwood-Scotch Plains YMCA (36)

Days of the Week

Time

Date Range

Birth Date

Programs My Account

### Adult Lap Swim Reservation

[Back to program offerings](#)

36 offerings found.

**Lap Lane- 7.27b Mon 7/27 9:00-10:00am** from \$0.00  
Fanwood-Scotch Plains YMCA  
Wait list only  
7/27/2020 - 7/27/2020 Mon @ 9:00 AM-10:00 AM

**Lap Lane- 7.27c Mon 7/27 10:30-11:30am** from \$0.00  
Fanwood-Scotch Plains YMCA  
Spots available  
7/27/2020 - 7/27/2020 Mon @ 10:30 AM-11:30 AM

**Lap Lane- 7.27d Mon 7/27 12:00-1:00pm** from \$0.00  
Fanwood-Scotch Plains YMCA  
Wait list only  
7/27/2020 - 7/27/2020 Mon @ 12:00 PM-1:00 PM

**Lap Lane- 7.27e Mon 7/27 1:30-2:30pm** from \$0.00  
Fanwood-Scotch Plains YMCA  
Wait list only  
7/27/2020 - 7/27/2020 Mon @ 1:30 PM-2:30 PM

Register

4. If you are making a lap lane reservation, you will be asked if a household member will be swimming in a lane with you. You can enter the member's name and hit "Next" or hit "Next" without entering a name if no one is swimming with you.



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5. You can review your registrations and “add more programs” to select another class/lap time. Once you have selected all the programs you wish to register for, click “Next” to submit your registration. **Note: Your registration is not complete until you click “Next.”**

Welcome, Susan Mulholland

Programs Cart My Account

### Review Registrations

[Add More Programs](#)

Checking out will add you to the waiting list. The fee will not be charged until you are moved to the roster. For more information please contact the association.

**Group Exercise Outdoor Reservation**  
LaBlast Wednesday 10:15AM 7/29/2020  
Fanwood-Scotch Plains YMCA (Brookside Park)  
Susan Mulholland

Item	Fee	Due Later	Due Today
07/29/20 - 07/29/20	\$0.00	\$0.00	\$0.00

**Adult Lap Swim Reservation**  
Lap Lane- 7.29e Wed 7/29 4:30-5:30pm  
Fanwood-Scotch Plains YMCA  
Susan Mulholland

Item	Fee	Due Later	Due Today
07/29/20 - 07/29/20 (Waiting list)	Waiting list	\$0.00	\$0.00

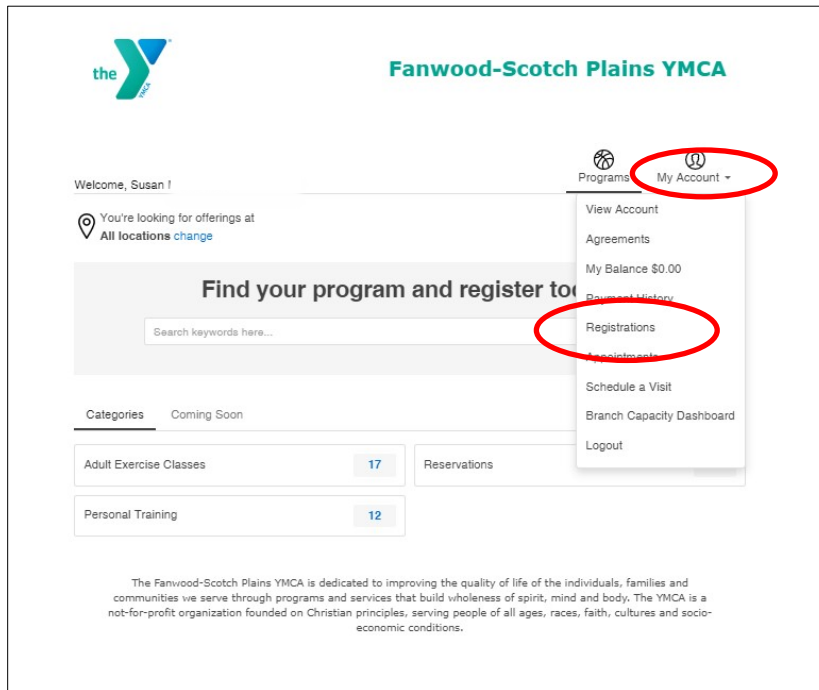
Enter promo code

Total Fees	\$0.00
Due Today	\$0.00

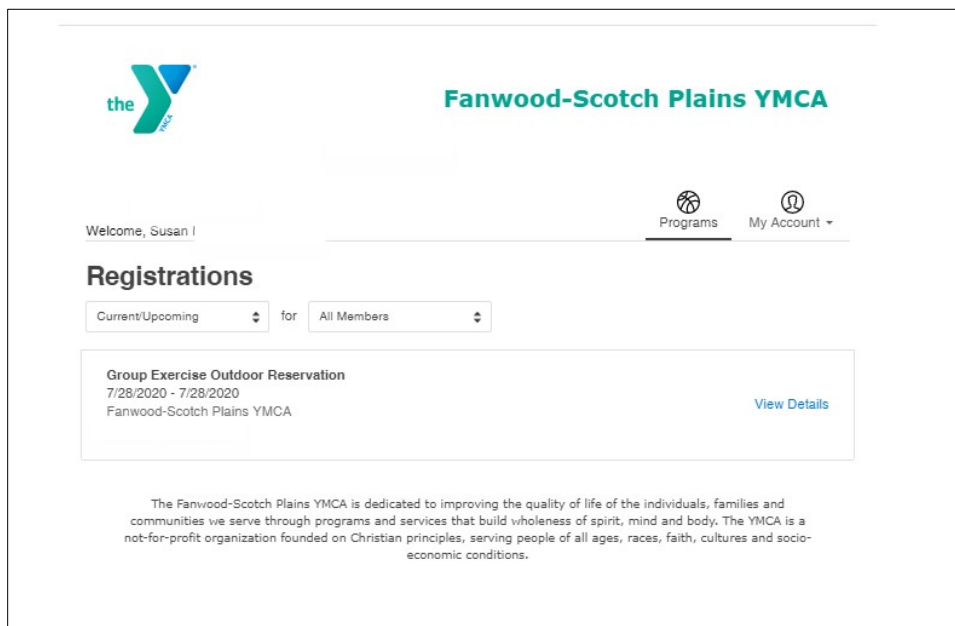
6. You will receive a confirmation that says “Awesome! Thank you for registering,” which you can print. You will also receive an email confirmation. **If you do not receive an email confirmation for your registration, please call the Welcome Center at 908-889-8880 during business hours (7:30am-5:30pm Monday-Friday and Saturday 8am-12:00pm) to confirm.**

## VIEW REGISTRATIONS

1. When you are logged into your account you can view your current registrations. Click on "My Account" at the top right to get a menu of options. Then click on "Registrations" and all of your upcoming registrations will be presented.



The screenshot shows the homepage of the Fanwood-Scotch Plains YMCA. At the top left is the logo for 'the Y'. The header includes the text 'Fanwood-Scotch Plains YMCA' and a welcome message 'Welcome, Susan!'. On the right side, there are two icons: 'Programs' and 'My Account'. The 'My Account' icon is circled in red, and a dropdown menu is open below it. The menu items are: 'View Account', 'Agreements', 'My Balance \$0.00', 'Payment History', 'Registrations' (circled in red), 'Appointments', 'Schedule a Visit', 'Branch Capacity Dashboard', and 'Logout'. Below the menu, there is a search bar with the text 'Find your program and register to' and a placeholder 'Search keywords here...'. There are also buttons for 'Adult Exercise Classes' (17) and 'Personal Training' (12). At the bottom, there is a paragraph of text about the organization's mission.



The screenshot shows the 'Registrations' page on the Fanwood-Scotch Plains YMCA website. At the top left is the logo for 'the Y'. The header includes the text 'Fanwood-Scotch Plains YMCA' and a welcome message 'Welcome, Susan!'. On the right side, there are two icons: 'Programs' and 'My Account'. Below the header, there is a section titled 'Registrations'. Under this section, there are two dropdown menus: 'Current/Upcoming' and 'All Members'. Below the dropdowns, there is a list of registrations. The first registration is 'Group Exercise Outdoor Reservation' with the dates '7/28/2020 - 7/28/2020' and the location 'Fanwood-Scotch Plains YMCA'. There is a 'View Details' link next to the registration. At the bottom, there is a paragraph of text about the organization's mission.

**If you need assistance, please call the Welcome Center at 908-889-8880 during business hours, 7:00am-7:00pm Monday-Friday and Saturday 8:00am-12:00pm.**